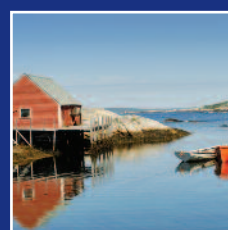


All the right moves – Canada



Britannia

REMOVALS, STORAGE AND INTERNATIONAL SHIPPING

Importing Goods To Canada

Importing Personal Effects

Shipments of household goods and personal effects are allowed duty free entry, provided that they have been owned and used for at least twelve months prior to importation and a valid entry Visa is held.

Former residents must have owned, possessed and used the goods for at least 6 months before returning to resume residence.

It is not possible to have your consignment cleared through customs before you arrive in the country. It is a requirement for both new residents and returning Canadian Nationals to be present for formal Customs clearance. Your local Britannia Member will be able to provide further information regarding the clearance procedures.

Documentation

Britannia and our agents will assist you to complete the customs formalities. To assist us with this please let us have a copy of your passport (and Visa if applicable). Our Britannia agents will supply you with the appropriate import documentation before the arrival of your goods: which you must complete to facilitate the clearance of your consignment. To avoid additional charges it is essential that documentation is completed and returned promptly.

Prohibitions and Restrictions

In general it is in your interest not to import the following items.

- Firearms & ammunition



- Inflammable goods & substances
- Plants & plant material
- Foodstuffs, perishables or otherwise
- Alcohol, narcotics and dangerous goods
- Objectionable and indecent material

Transit Times

Groupage or shared load consignments usually take 6 to 10 weeks door to door. However, this can vary depending on volumes being shipped, government border agencies i.e. Canada Border Services Agency, delays and prevailing weather conditions.

Sole use containers usually take 4 to 6 weeks port to port. Britannia utilises several shipping firms allowing weekly services to all major ports.

Tracking Consignment

All groupage consignments will be bar coded before they are loaded into the shipping container. This will ensure that no items are left at origin and will allow Britannia to check the status of your goods in transit.

Additional Services

Britannia can provide a variety of complementary services to make your moving experience as efficient and easy as possible. From International foreign exchange to helping you relocate your family's pets. For further information about Britannia's partner companies please visit - <http://www.britannia-movers.co.uk/additional-services>



Welcome To Britannia in Canada

Motor Vehicles

If you plan to import a vehicle into Canada, you should be aware that it has to comply with Canadian import laws. Vehicles manufactured for sale in countries other than Canada and the United States do not comply with the requirements of the Canada Motor Vehicle Safety Act, CANNOT be altered to comply and CANNOT be imported into Canada. The only exceptions to this rule are vehicles fifteen (15) years old or older as determined by the month and year in which the vehicle was manufactured. Your local Britannia branch will be able to guide you further on this.

Customs Clearance

It normally takes 10 to 14 days for customs clearance and delivery. The time taken to clear goods through customs can be affected by Government policy, X-raying of goods, physical inspection, volume of traffic and the levy of any import duties or taxes. Charges raised by customs or quarantine officials will be paid for by our Britannia agents, who will seek reimbursement from yourselves prior to delivery.

Customs clearance for all consignments requires the presence of the shipper. As such, clients must meet in person at the nearest customs office to attend an interview with CBSA (Canada Border Services Agency).

Britannia in Canada

Britannia has established a long standing successful relationship with a network of dedicated removers, who will



assist you with your destination services. Their full contact details will be provided at the time of the forwarding of your consignment. Our agents are part of our extended Britannia family and we meet with them on a regular basis to ensure high standards of service are maintained.

Storage

Should you require storage prior to delivery this can be arranged. You should expect to pay a one off storage handling fee, plus a monthly storage charge N.B. these charges are payable locally. It is vitally important that you ensure that your marine insurance policy is extended for the period of the storage.

Destination Services

Following customs clearance your consignment will be delivered to your home, on a mutually convenient date - please note this is only for customers who have paid for a 'Door to Door' service. Goods will be delivered into your new home and placed in the relevant rooms as directed by you.

Professionally wrapped and packed goods will be unwrapped and cartons unpacked onto a flat surface.

All used packing materials will be removed from site on the delivery day.

Although, there may be insurance implications, you do retain the right not to have some or all items unpacked or unwrapped should you so choose.





Your Moving Guide Checklist

Three Months Before

- Arrange for a pre-move survey with Britannia
- Have a clear idea what you would like to take with you
- Arrange for quote for the transportation of your family pet

Six Weeks Before

- Book move date with Britannia
- Agree moving plan with Britannia
- Make a list of items to be moved, which will need particular care
- Book pet transport carrier and confirm logistics
- Advise of new school addresses so that education records can be passed on quickly
- Doctor – de-register. If undergoing hospital treatment, notify a new doctor as soon as possible

Four Weeks Before

- Advise schools/Day-care centres of movement and obtain records
- Cancel memberships including gym, library etc
- Arrange financial affairs; foreign exchange, pension transfers and bank accounts

Three Weeks Before

- Confirm childcare arrangements for moving day
- Plan the best way to look after pets on moving day and confirm itinerary for transportation
- Clear out unwanted belongings
- Start using up food from the freezer

Two Weeks Before

- Contact service providers to arrange final accounts and meter readings
- Telecoms/digital/cable TV provider
 - Electricity supplier
 - Gas/Oil supplier
 - Water Rates
 - Local Council Taxes
 - Credit card/store card or credit card protection companies
 - TV Licence
 - Notify all hire purchase/lease/standing orders or loans companies

Notify plans of movement:-

- Dentist
- Optician
- Amend insurance cover on buildings, household contents, motor, life etc
- National Insurance
- Child Benefit
- Motor vehicle registration
- Driving Licence (DVLA)
- Pension company
- Redirection of mail through the Post Office to family or friends (visit your local Post Office for details)
- Send out change of address cards to friends, relatives, clubs and organisations
- Organise the disconnection and reconnection of domestic appliances: washing machine, cooker, dishwasher

Two Days Before

- Defrost the fridge and freezer
- Cancel any regular deliveries (milk, newspapers)

The Day Before

- Check drawers and trunks/chests for any fragile items
- Place any liquids, oils and paints to be moved in sealed containers
- Take down curtains and blinds
- Put together a pile of 'do not remove' essentials: passports, tickets, itineraries, coats, handbags, snacks, cleaning materials
- Pack small valuables separately and leave with essentials pile e.g. jewellery, watches, money, bonds, coins, stamps etc
- Separate your airfreight consignment from your sea freight

The Big Day

- Confirm service meter readings and keep a spare copy of readings
- Switch off power and water supplies (if necessary)
- Lock all windows and doors
- Drop keys off with estate agent
- Exchange contact numbers and agree meeting time with removals team
- Confirm you have provided all required documentation for your sea freight/airfreight consignment

Britannia Sandersteads Tel: **0800 998 1910** www.sandersteads.com

